



Subscribe to the Rockwell PTA Calendar

Never miss a PTA event! Subscribe once and PTA events will automatically appear on your personal calendar and update when changes are made.

A few things to know

- You only need to subscribe once.
- New PTA events and updates will automatically sync to your calendar.
- The calendar is view-only; subscribers cannot edit PTA events.
- Updates may take a few minutes (or occasionally a few hours) to appear depending on your calendar app.

Need help?

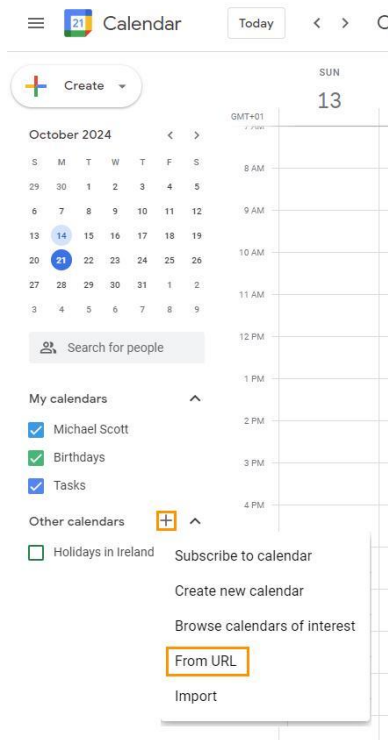
If you have trouble subscribing, contact webmaster@normanrockwellpta.org and we can help you get connected!

Let's get started!

Copy the link below and follow the instructions for your preferred Calendar (Google, Outlook or Apple).

<https://tinyurl.com/Rockwell-PTA-Calendar>

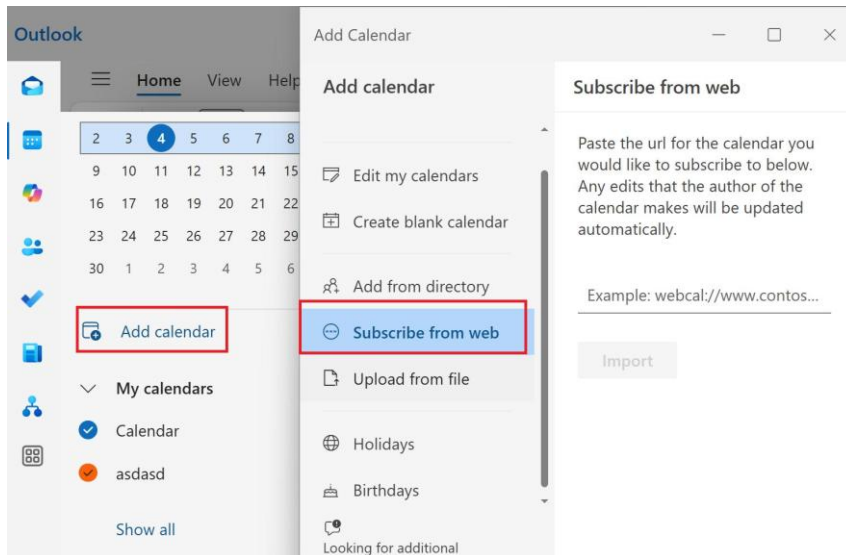
Option 1: Subscribe using Google Calendar



1. Open Google Calendar.
2. On the left side, find **Other calendars**.
3. Click the + (plus) button next to Other calendars.
4. Select “From URL”
5. Paste the PTA calendar link:
<https://tinyurl.com/Rockwell-PTA-Calendar>
6. Click Add calendar.

Done! The PTA calendar will appear under Other calendars and will update automatically.

Option 2: Subscribe using Outlook (Windows, Mac, or Outlook Web)



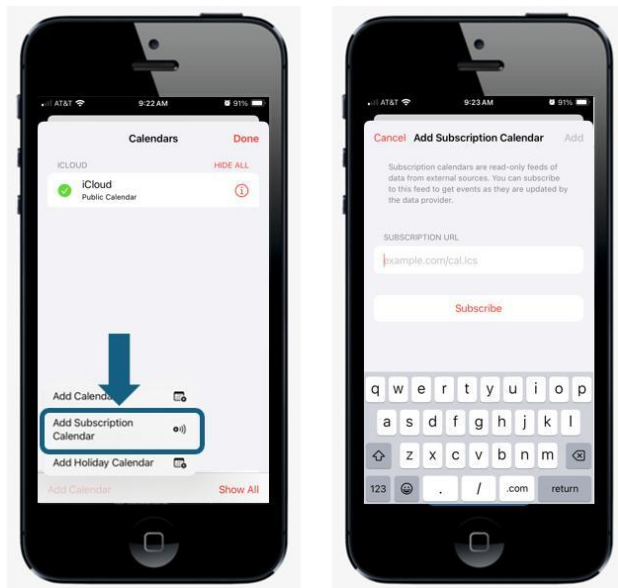
Outlook on the Web

1. Open Microsoft Outlook.
2. Go to Calendar.
3. Click Add calendar.
4. Choose Subscribe from web.
5. Paste the PTA calendar link:
<https://tinyurl.com/Rockwell-PTA-Calendar>
6. Give the calendar a name (for example, Rockwell PTA Calendar).
7. Click Import.

Outlook Desktop App

1. Open Microsoft Outlook.
2. Go to Calendar.
3. Choose Add Calendar → From Internet.
4. Paste the PTA calendar link:
<https://tinyurl.com/Rockwell-PTA-Calendar>
5. Click OK and confirm.

Option 3: Subscribe using Apple Calendar (iPhone, iPad, or Mac)



On iPhone or iPad

1. Open Settings.
2. Tap Calendar.
3. Tap Accounts.
4. Tap Add Account.
5. Tap Other.
6. Tap Add Subscribed Calendar.
7. Paste the PTA calendar link:
<https://tinyurl.com/Rockwell-PTA-Calendar>
8. Tap Next, then Save.

On a Mac

1. Open the Calendar app.
2. Choose File → New Calendar Subscription.
3. Paste the PTA calendar link:
<https://tinyurl.com/Rockwell-PTA-Calendar>
4. Click Subscribe.
5. Choose your preferred refresh settings and click OK.