

2016 ROCKWELL MUSICAL REGISTRATION PACKET

Rockwell 4th and 5th Graders are invited to register for the 2016 Rockwell musical production of...



Youth Theater Northwest will provide the director, script, music, sets and costumes, while our fabulous Rockwell students provide the talent. Students have an opportunity to show their artistic side and learn about what it takes to put on a theatrical production.

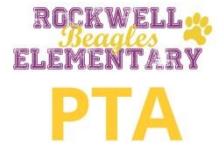
To register for the 2016 Rockwell Musical:

1. Review this Registration Packet carefully.
2. Complete required forms on pages 2, 3 and 4. Remember to include a photo of your student.
3. Include a check for \$70 (Payable to **Norman Rockwell PTA**)
4. Email rockwellmusical@gmail.com to register for parent communications.
5. Return the completed packet to the office (Attention: Rockwell Musical)
6. Retain the Important Dates and Information and Calendar for reference

**The application deadline is Wednesday, Feb. 17th at 3:00 p.m.
Incomplete packets will not be accepted**

Scholarships are available upon request. Please contact the Producer, Beatriz Gomez-Albadawi, at (585)748-5749 or rockwellmusical@gmail.com. All inquiries are confidential.

ATTACH
PHOTO HERE



REGISTRATION FORM

Please print and fill out completely.

Student Information			
Student Name: (last) _____ (first) _____		Grade: _____	
Street Address: _____		City: _____	Zip: _____
Height: _____	Hair Color: _____ Eye Color: _____		
Date of Birth: (Mo/Day/Yr) ____/____/____		Check One: <input type="checkbox"/> Male <input type="checkbox"/> Female	
Shirt Size (Sm/Med/LG): Youth _____ Adult _____		Pants Size (Sm/Med/LG): Youth _____ Adult _____	
Parent Information			
Parent/Guardian #1 (Primary contact for communication)		<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Stepmother <input type="checkbox"/> Stepfather <input type="checkbox"/> Other	
Last Name: _____ First Name: _____		Cell: () _____	
Parent Email: _____		Home: () _____	
Street Address: _____		Work: () _____	
Street Address: _____		City: _____	State: _____ Zip: _____
Parent/Guardian #2		<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Stepmother <input type="checkbox"/> Stepfather <input type="checkbox"/> Other	
Last Name: _____ First Name: _____		Cell: () _____	
Parent Email: _____		Home: () _____	
Street Address (if different from above): _____		Work: () _____	
Street Address (if different from above): _____		City: _____	State: _____ Zip: _____
Performance experience, awards, classes etc. (or attach resume)			
Please list any special skills or interest that you have (play a musical instruments, juggling, gymnastics, etc)			
Please list any food allergies or important medical information			

PARTICIPATION REQUIREMENTS

STUDENT NAME: _____

- Rehearsals are March 7-31 and Mandatory rehearsals are April 11-22.
- Please clearly mark **all** student scheduling conflicts for weekly rehearsals below. The Director will attempt to work around listed conflicts whenever possible. Note the following;
 - **Recurring** scheduling conflicts including late arrivals and early departures.
 - **One-time** conflicts such as vacations, dentist or doctor appointments (be sure to specify the date).

MONDAY	TUESDAY	WEDNESDAY	THURSDAY
3:15 – 5:30 p.m.	3:15 – 5:30 p.m.	1:45 – 4:00 p.m.	3:15 – 5:30 p.m.

TERMS OF AGREEMENT

Photography and Performance Video

In the course of participating in the Norman Rockwell Musical, *Seussical JR.*, students will be photographed and videotaped by volunteers and professionals. By signing this agreement, you agree to have your student photographed and videotaped as a cast member.

- The photographs will be displayed on a website, accessible with a password.
- Select images will be used for promotional materials displayed at Norman Rockwell and Redmond Performing Arts Center, and will be used in the school yearbook.
- A video DVD of the performance will also be available for purchase.

Student Sign-out after Rehearsals

Norman Rockwell PTA does not assume responsibility for your student once they have been checked out at the end of each rehearsal and leave the building. It is the parents' responsibility to ensure their student has a safe plan for getting home. By signing this agreement you agree to these terms.

Special Needs

It is important the Producer is made aware of any special needs or emotional or behavioral issues that could impact your student's experience during the production. Please notify the Producer, Beatriz Gomez-Albadawi, via email or phone rockwellmusical@gmail.com or (585) 7485749 to ensure the best experience for your student.

Parent Volunteering

Putting on the musical would not be possible without the cooperation and involvement of parents. Each family is required to provide one adult committee volunteer and chaperone for two rehearsals. Refer to the **PARENT FORM** for more information on the many ways you can get involved.

I agree to the terms of participation _____
Parent/Guardian Signature & Date

PARENT FORM



Please rank your top **three (3) preferences** for the committee you would like to work on. If you can chair a committee, please mark the box. Many committees require volunteers during the performance. All performance day volunteers will be available to see at least ONE performance – but might not be able to see both.

Parent Name: _____

Student Name: _____

Preferred phone number: () _____

Email: _____

RANK (Top 3 Preferences)	COMMITTEE NAME	DESCRIPTION
	PUBLICITY <input type="checkbox"/> Chair	Generates awareness and interest to drive TICKET SALES through posters, flyers, reader boards, etc.
	PROGRAMS <input type="checkbox"/> Chair	Collects CAST MEMBER Bios, Photos and PROGRAM GUIDE content, and produces and distributes the Program Guide handed out to the audience on performance day (April 23)
	TICKETS <input type="checkbox"/> Chair	Creates, prints and sells tickets (Pre-Sales and At-the-door). MUST BE A PTA MEMBER TO HANDLE MONEY
	CONCESSIONS <input type="checkbox"/> Chair	Purchases and resells concessions on performance day (April 23) MUST BE A PTA MEMBER TO HANDLE MONEY
	STAR GRAMS <input type="checkbox"/> Chair	Creates STAR GRAM cards and manages purchase, reselling and distribution of cards/candy on performance day (April 23) MUST BE A PTA MEMBER TO HANDLE MONEY
	PHOTOGRAPHY <input type="checkbox"/> Chair	Photographs the cast for the program guide, poster, rehearsals and performances
	COSTUMES <input type="checkbox"/> Chair	Edits, fits and supplements COSTUMES for all cast members, and manages costume changes during dress rehearsal and performances
	SETS & PROPS <input type="checkbox"/> Chair	Manages all SETS & PROPS used during the production
	MAKEUP <input type="checkbox"/> Chair	Verifies MAKEUP for all cast members at costume fittings, and applies/checks makeup at dress rehearsal and performances
	MEAL <input type="checkbox"/> Chair	Coordinates delivery, service and cleanup of a HEALTHY MEAL to cast members between performances (April 23)
	CAST PARTY <input type="checkbox"/> Chair	Plans and delivers the CAST PARTY Friday, May 06/16 5:00-7:00 p.m. in the Rockwell Gym

IMPORTANT DATES AND INFORMATION

PARTICIPATION REQUIREMENT: Your student must be in 4th or 5th grade at Norman Rockwell.

REGISTRATION: Is open now through Feb 17. Fill out all forms in the online packet completely. Be sure to include a photo of your student attached to the audition form. The registration **DEADLINE is Wed., Feb. 17 at 3:00 p.m.** (hand in at the office). Registration is not complete until you have also emailed rockwellmusical@gmail.com to register for weekly parent communications.

LOTTERY: The production is limited to 50 students. If there are more than 50 students who sign up, a lottery will be held on February 17. Families will be notified no later than Friday, February 19 of their student's participation. Those who do not have their names drawn will have their \$70 fee returned. Parents can choose to have their student placed on the waitlist.

\$70 REGISTRATION FEE: This program is funded by the Norman Rockwell PTA. The \$70 student fee covers the costs of the Youth Theater Northwest's professional services, scripts and music as well as production materials, printing and facility costs. The registration fee is non-refundable if your student participates in the audition. If your student requires financial assistance, contact the Producer at rockwellmusical@gmail.com.

MANDATORY PARENT MEETING: (adults only please)

Parents are required to attend the meeting on **Wed., Feb 24 from 7:00-8:00 p.m.** in the Rockwell Library. The Director from Youth Theater Northwest and Rockwell PTA Musical Producer and Assistant Producer will discuss audition requirements and expectations of students during rehearsals and performances. Parents will receive committee assignments and chaperone orientation. Get ready to get involved... we simply can't do the show without our fantastic parent volunteers!

AUDITIONS: Will be held after school from **3:15-5:30 p.m.** on **Monday, Feb.29 & Tuesday March 1**, with callbacks on **Wednesday, March 2**. For the audition, each student will be asked to perform a one-minute, age-appropriate monologue of their choice. They will also be asked to sing either **"Happy Birthday"** or **"Oh, the things you can think!"** Auditions are conducted in small groups for approximately 1 hour. Parents will receive the Audition Schedule at the Parent Meeting on Feb. 24. Casting will be announced on **March 3**.

REHEARSALS: Will be held after school in the **Rockwell Library** and will begin Thursday, **March 3** with an all-cast read through. A rehearsal schedule will be provided via email to parents and posted at the school at the beginning of each week. Please refer to the schedule to determine which day(s) your student is expected to attend rehearsal.

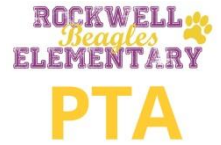
- Rehearsals are held Monday, Tuesday and Thursday from 3:15- 5:30 p.m. and Wednesday from 1:45-4:00 p.m. Please pick up your child on-time. Students may not wait inside the building.
- No rehearsals on Fridays – with the exception of the Dress Rehearsal on Fri., April 22 at RPAC.
- No rehearsals during SPRING BREAK (April 4-8)
- **MANDATORY** rehearsals are **April 11-14** at Rockwell, and Tech Week **April 18-22** at RPAC/Rockwell.

REHEARSAL CONFLICTS: Youth Theater Northwest allows **no more than 2 excused absences**. In the registration packet parents will be asked to note all recurring or one-time conflicts. Students will not necessarily have a call time for every practice. Directors will do their best to schedule around conflicts whenever possible.

TECH WEEK (April 18-22): Attendance is **MANDATORY**, no exceptions. Rehearsals will be held at RPAC from 5:00-8:00 p.m. with the exception of Wed., April 20 which will be held 1:45-4:00 p.m. in the Rockwell Library.

PERFORMANCES: Two performances (a matinee at 3:00 p.m. and an evening performance at 7:00 p.m.) will be held on **Sat., April 23** at RPAC.

ADDITIONAL INFORMATION



AUDITION DETAILS

The audition is designed to help your student show how expressive and impressive they are. Everyone gets a part, so encourage your child to relax and have fun.

How to Prepare Your Student for the Audition:

1. **ACT** Encourage your student to memorize an age-appropriate monologue, no more than one minute in length that will show the Director that he/she can be expressive with face, voice and body. Rhyming poems should not be used as monologues.
2. **SING** Students will be asked to sing a simple melody (either “Happy Birthday” or “Oh, The Things You Can Think!”) at the audition so the Director can evaluate his/her singing voice (loud, proud and in tune).
3. **DANCE** Callbacks are held with the entire cast. Students will be asked to read scenes and sing songs from the play so the Director can place them into roles. Students may also be asked to learn and perform a short dance routine so the Director can ascertain any dance strengths.

PARENT EXPECTATIONS

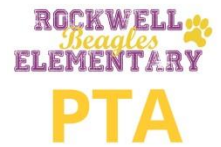
- **Mandatory Rehearsals are absolutely mandatory** (no exceptions). If, for example, your family Spring Break plans extend into the week of April 11, you may choose to make special arrangements for your student to be back at school to attend the mandatory rehearsals.
- Parents contribute to at least one committee.
- Parents sign up to chaperone two rehearsals and/or performances. You must be an approved LWSD volunteer. Forms are available in the school office or [online](#).
- For regularly scheduled rehearsals (March 7 – 31), please be accurate with one-time and recurring rehearsal conflicts (see Participation Requirements form). If an unanticipated rehearsal conflict or illness arises, contact the Producer immediately (rockwellmusical@gmail.com or 585-7485749), even if you notified the school office.
- Read all email communications from the Producer (rockwellmusical@gmail.com) and keep up-to-date on weekly rehearsal schedules.
- Remind your student of rehearsal each day (students may use their agenda to note the weekly rehearsal schedule). The Rockwell office staff will **NOT** pass on reminder messages to students about rehearsals.
- Help your student believe he/she is important to the group. There are no small parts and teamwork matters.
- Pick up students on time from rehearsal.
- Help your student run through lines, songs and choreography. It’s critical cast members practice at home.

STUDENT RESPONSIBILITY

- Keep on top of your schoolwork.
- Follow school behavior guidelines.
- Know your weekly rehearsal schedule.
- Know how you are getting home (walking, your parent, carpool).
- Practice all scenes/songs/choreography at home with your script and rehearsal music.
- Always bring your script, pencil, water bottle and snack to every rehearsal.
- Long hair must be pulled back off shoulders for all rehearsals to prevent the spread of unwanted critters.
- Take care of your body and voice so you don’t get sick or injured.

Questions? Contact the Producer, Beatriz Gomez-Albadawi, rockwellmusical@gmail.com

2016 ROCKWELL MUSICAL CALENDAR



FEBRUARY

Now-Feb.17	Registration Packets and Application available online
Feb. 17	3:00 p.m. in the school office, deadline for applications. No exceptions.
Feb. 19	Notification of lottery status (If more than 50 applications, lottery for cast and waitlist)
Feb. 24	Mandatory Parent Meeting (Rockwell Library 7:00-8:00 p.m.)

MARCH

DATE	TIME	ACTIVITY
Feb 29 & March 1	M, T 3:15-5:30 p.m.	Auditions (CALL TIMES), <i>Rockwell Music Room</i>
March 2	W 1:45-4:00 p.m.	Call-backs (ALL), <i>Rockwell Library</i>
March 3	Th 3:15-5:30 p.m.	Parts announced, script read through (ALL), <i>Rockwell Library</i>
March 7-10	M, T, Th 3:15- 5:30pm W 1:45-4:00 p.m.	Rehearsal (CALL TIMES), <i>Rockwell Library</i>
March 14-17	M, T, Th 3:15-5:30 p.m. W 1:45-4:00 p.m.	Rehearsal (CALL TIMES), <i>Rockwell Library</i>
March 21-24	M, T, Th 3:15-5:30 p.m. W 1:45-4:00 p.m.	Rehearsal (CALL TIMES), <i>Rockwell Library</i>
March 28-31	M, T, Th 3:15-5:30 p.m. W 1:45-4:00 p.m.	Rehearsal (CALL TIMES), <i>Rockwell Library</i>

APRIL

April 4-8	LWSD SPRING BREAK – NO REHEARSAL	
April 11-14	M,T, Th 3:15-5:30 p.m. W 1:45-4:00 p.m.	MANDATORY REHEARSAL (ALL) Rockwell Library
April 18,19	M, T 5:00-8:00 p.m.	MANDATORY EVENING REHEARSAL (ALL) RPAC
April 20	W 1:45-4:00 p.m.	MANDATORY REHEARSAL (ALL) Rockwell Library
April 21	Th 5:00-8:00 p.m.	MANDATORY EVENING REHEARSAL (ALL) RPAC
April 22	F 5:00-8:00 p.m.	DRESS REHEARSAL (ALL) RPAC

APRIL - PERFORMANCES

<p>April 23</p>	<p>Saturday 12:30-9:00 p.m.</p>	<p>MATINEE PERFORMANCE 3:00 p.m. (ALL)</p> <p>EVENING PERFORMANCE 7:00 p.m. (ALL)</p> <p>RPAC</p> <p>*Dinner will be served to cast members and chaperones between shows.</p> <p>*All Cast Members will remain for entire time at RPAC</p> <p>*RPAC : Redmond High School Performing Arts Center</p>
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MAY-CAST PARTY

<p>May 6</p>	<p>Friday 5:00-7:00 p.m. Cast Party -- Dinner and celebration (ALL) Rockwell Gym</p>
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TECH WEEK REHEARSALS & PERFORMANCES LOCATION :

RPAC

REDMOND HIGH SCHOOL PERFORMING ARTS CENTER, 17272 NE 104th ST, Redmond WA 98052